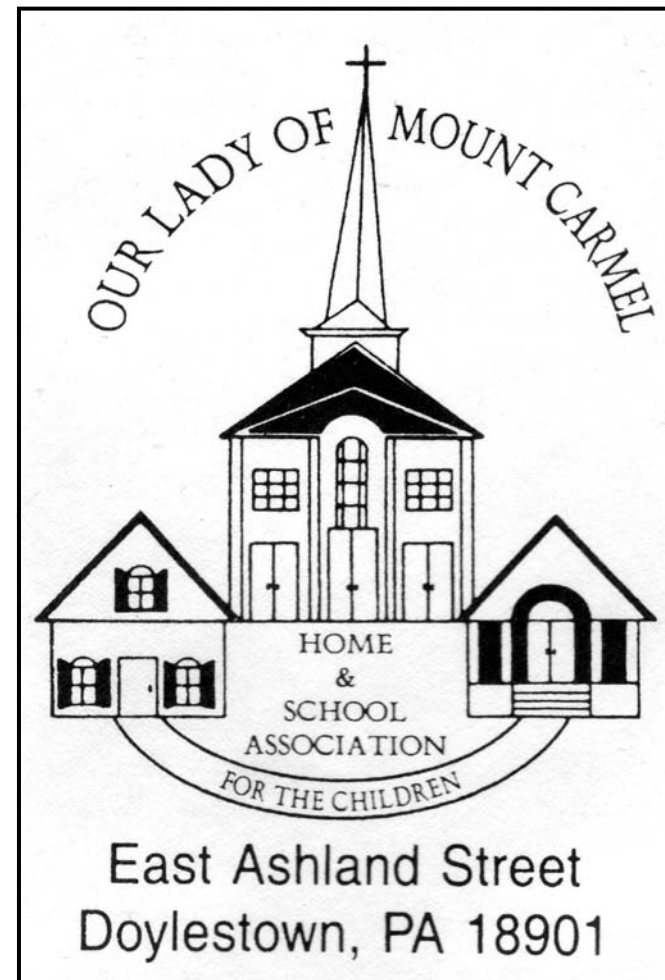


Notes



OLMC Helping Hands



School Volunteer Activities
2010-2011

OLMC Home & School Association

Mission Statement

The purpose of this voluntary association shall be the advancement of Catholic Education and welfare of our students through spiritual, cultural and physical activities in conjunction with the regular school curriculum.

The Home and School Association observes and supports the Mission Statement of Our Lady of Mount Carmel Parish.

Further, it shall work to enhance the “parents” and “teachers” roles in the education of our children by increasing their knowledge of education and its processes, by increasing their mutual understanding of the children and by also providing an opportunity for parents and teachers to work together for the good of their children.

Finally, it shall exist to act in the promotion of parent-school activities and to increase, among its members, interest in spiritual, educational, and social and civic programs.

OLMC Home & School Board Members

President	Lorenzo Cuoci (215) 230-3401 lcuoci@comcast.net
Vice President	Liz Dineen (215) 348-1864 lizdineen@comcast.net
Treasurer	Terri McKendry (215) 343-4820 terrimckendry@comcast.net
Secretary	Candace Huchko:Acting (215) 340-1078 cancan71@verizon.net Annette Crovo:Co-Chair (215) 794-0528

Main Events

Volunteer Fair	9/10
Back To School Night	9/16
Harlem Wizards	10/1
OLMC Craft Fair	11/6 & 11/7
Ladies Shopping Night	11/18
Christmas Elf Shop	12/10 & 12/11
Beef-n-Bier w/ “Rose’s Cross”	1/22
Family Brain Game	2/4
OLMC Musical	2/18 & 2/19
OLMC Monte Carlo Night	3/26
Father/Daughter Dance	4/16
Family Baseball Event	4/TBD
OLMC 5K	5/28
Dorney Park Day	6/13
Talent Show	6/14
Field Day	6/15

Dates Subject to change

Home & School General Meetings

September 16, 2010 6:00PM
November 11, 2010 7:00PM
February 24, 2011 7:00PM
April 21, 2011 7:00PM

Communications

Megan Rose
meganrose@jcstevensins.com
(215) 230-0861

Volunteer will coordinate, promote and oversee communications between H&S Board and Association about school activities and events through H&S monthly newsletter, website, bulletin boards and annual publications. Must be computer savvy. Attend monthly board meetings and support volunteers in the following areas:

Year Book

Patricia Shragher (215) 598-0744
Colleen Kerrigan (215) 348-2045

If you enjoy being creative or taking pictures, we need volunteers from all grade levels to assist in putting together our award-winning year book.

Home & School Newsletter

Megan Rose (215) 230-0861
Computer savvy and creative individual or team needed to gather information from H&S board members and committees to post of this monthly website newsletter.

Bulletin Board

Stefani Lin-Cox (215) 340-9533
Maintain Home and School Bulletin Board outside the office with information on current events and pictures of past events. Please send copies of your pictures!

**“You make a living by what you get,
but you make a life by what you give.”**

Winston Churchill

We are asking for you to give of your time and talents. As a volunteer, you can make an impact on your child's education and have a great opportunity to get to know the teachers and many wonderful OLMC families. Volunteers, both students and parents, create the spirit of community and family which is OLMC.

This booklet provides a brief description of the many volunteer opportunities available. The Home & School Association supports and provides many wonderful programs at OLMC to enhance your children's educational experience. It takes the whole school, community of teachers, parents and students working together to keep these many wonderful programs and opportunities available.

In the past, Home & School has successfully fundraised to support programs at school such as Catholic Schools Week, School Directories, Assemblies, Liturgies and St. Nicholas Day and the purchase of such items for our school as classroom air conditioners, lap top computers for the teachers, refurbished bathrooms and classroom Smart boards and whiteboards. These programs and purchases were largely possible only through the success of our annual fundraisers: Craft Fair and Fashion Show/Auction. These fundraisers take the dedication and commitment of countless volunteers to be successful. But they and the programs they support are in jeopardy unless we as a community continue to support them and other Home & School volunteer opportunities with our time and support.

We kindly request that each family consider at least two areas that they could volunteer their time and talents to make a difference at our school. Our goal is to achieve 100% participation from all our families. What a difference we could make!

Signups for these volunteer opportunities will take place at the Volunteer Fair on Friday, September 10th from 9:00am-12 noon in St. Mary's Hall and at Back to School Night on Thursday, September 16th. If you are unable to attend either of these events or have questions regarding volunteer opportunities, please contact Michelle Choate (215-297-1053) or Renee Steinbach (215-345-5028), our H&S Volunteer Coordinators and Chairpersons of Family Events.

Hospitality

Annette Crovo (215) 794-0528

Coordinator

sevenseastreet@aol.com

Good Will

Liz Dineen (215) 348-1864

We need people who would be willing to prepare meals for school families during times of prolonged sickness or hardship.

Friendship Ambassadors

Bonnie Risi (215) 230-4797

We need families who would be willing to welcome new families to our school, whether by writing a note or making a phone call.

Coordinators and Committees needed for the following

Early Dismissal “Treats” for our faculty

A few times a year co-ordinate a meal for the faculty on early dismissal/faculty meeting days.

Catholic Schools Week Committee

We are looking for people to help plan activities and treats for our students and faculty in keeping with a celebration of Catholic Schools.

Faculty Appreciation Lunch

During Catholic Schools Week we are looking for people to help set up, cook, serve lunch and clean up for the Faculty Appreciation Luncheon.

Christmas Cookie Exchange

We need people who are willing to bake cookies for the teacher’s cookie exchange. Coordinator and bakers needed.

Spring Fundraiser/Monte Carlo Night

Cherie Roche (215) 348-5759

Jennifer McIlhinney (215) 348-8768

Maria Giordano (215) 794-0172

Chairpersons) and committee will coordinate and organize this bi-annual spring event and one of the largest fundraisers for the 2010-2011 school year. This event is scheduled for Thursday March 26, 2011

NOTES

Raffle Coordinators

Christine Van Camp (215) 340-2993
Organize and distribute raffle tickets and letters.
Collect proceeds and tickets. Coordinate
volunteers for raffle sales at Acme, after mass and
during Craft Fair.

Raffle Sales

Christine Van Camp (215) 340-2993
Not available Craft Fair weekend. Sell craft fair
raffle tickets at Acme (2 hour shifts) or after mass
(20 minutes). Two weeks prior to the fair. Great
group activity.

Setup/Clean Up

Volunteer for a few hours prior to the show to set
up tables or immediately after the show on
Sunday afternoon to breakdown and clean up.
Great job for Dad's.

OLMC Spirit Wear

Coordinator needed to manage and promote the sales of
OLMC sweatshirts, t-shirts, shorts, magnets, etc. through
the Carmel Capsule and select events. Maintain and
organize inventory. (All year)

Food Court

Christina Tomlinson (215) 794-2223
New to OLMC this year! Select from many delicious items such as
cookies, cakes and pizza. Coming October 2010!

OLMC Beef-N-Beer

Ann Van Scott (215) 297-9753
This popular social event scheduled for Saturday, January
22, 2011 will feature the band "Rose's Cross". Volunteers
will be needed to sell tickets before the event, set up and
clean up the day of the event.

Family Events

Michele Choate (215) 297-1053
mzchoate@comcast.net
Renee Steinbach (215) 345-5028
renee.steinbach@comcast.net

Family Activities Committee

Help plan half-day events and other family events.

After School Program

Coordinator and Committee needed. The after school
program runs from January through February 2009. This
program provides many rewarding opportunities for our
children to experience some unique activities during the
winter months. The coordinator and committee will select
and organize the programs, assist with sign-ups, and help
with dismissal during the programs. Additional volunteers
needed. Have a special skill or talent you would like to
share? We are also always looking for people interested in
teaching a class.

Book Fair Assistants

Come in and assist children picking out books at the book
fair. Scheduled for October 2010. You may
request to assist during your child's scheduled day.

OLMC Musical Production

Stacy Donnelly (215) 345-6045
Coordinate the OLMC student production scheduled
for February 18th and 19th.
Volunteers will be needed for the following:

- Set Design Coordinator
- Props Coordinator
- Costume Coordinator
- Hair and Make-up Coordinator
- Stage Crew Manager
- Kiss The Cast Bag Coordinator
- Cast Party Coordinator
- Ticket Sales Coordinator

Field Day

May 26, 2011 - We need volunteers willing to help out on field day, running events for Mrs. Harris. Enthusiasm required!!!

Let's Run

Coordinator and Volunteers needed to run this after school program that encourages physical fitness through running. Promotes training for the school 5K event (Spring 2011).

Homeroom Co-coordinators

Each classroom needs two coordinators and a committee to plan classroom parties, remember the teachers on their birthdays, and take care of other classroom specific duties.

Library Assistants

Coordinator need to work with the school librarian to organize the schedule. We need volunteers to assist in the library, usually one day a week. You may request to assist during your child's scheduled day.

Kindergarten Meet and Greet

A coordinator and committee members are needed to organize the **August 2011** kindergarten event. Perfect opportunity for someone who has a child entering kindergarten next year!

Dorney Park Trip

We need a few parents to help sell tickets the week before the trip, scheduled for June 13, 2010.

Copying for Teachers

Volunteers are needed to help make copies for teachers. Generally, an hour or so in the morning once a week is all that is required.

Christmas Elf Shop

Scheduled for December 10 & 11, this will be a fun treat for all ages to shop for Christmas.

Craft Fair Volunteers

In addition to our student volunteers, many parents are needed in the following areas to make this event a success.

Craft Fair Decorators

Do you like to decorate? Help create a festive holiday theme by decorating our entrance doors and Santa's Workshop. (Thursday and Friday prior to the Fair)

Door Monitors

For early risers. Help with security during the set-up on Saturday and Sunday morning of the fair. (8-10 am)

Door Supervisors

Greet shoppers and assist student volunteers selling raffle tickets and handing out programs. (2 hour shifts)

Food Prep

Prepare the food and assist in the setup and organization of the cafeteria kitchen the Friday before the Craft Fair.

Kitchen Assistant

Assist and supervise the 6th grade waiters and waitresses with filling their food orders. (2 hour shift)

Chili Cookers

Not available that weekend? Consider cooking up a batch of chili at home. We combine all the chili together to create one of the best sellers in the cafeteria. Need to drop off the Friday before. Recipe provided if needed.

Kitchen Helpers

This is a great way to meet people and have fun. Volunteer for a two hour shift serving hot dogs, pizza, chili, soup and soda.

Craft Fair Directory Advertising

Annette Crovo (215) 794-1984

Bea Allen (215) 766-9764

Contact businesses and families to purchase advertising in the Craft Fair Directory

Craft Fair Directory Layout

Annette Crovo (215) 794-1984

Bea Allen (215) 766-9764

Update and make changes to the Craft Fair Directory. Design Cover, Craft Fair Poster and newspaper advertising. Knowledge of Publisher a plus.

Kitchen Co-Coordiators

Renee Steinbach (215) 345-5028

Keri Schmidt (215) 794-3284

Organize and manage kitchen cafeteria operations for the Craft Fair.

Volunteer Coordinator

Rose Lee (215) 297-9891

Manage lists of volunteers. Work with teachers and CCD to recruit student volunteers. Assist during Craft Fair with volunteer assignments. (Oct/Nov)

Publicity Coordinator

Patty Shragher (215) 598-0744

Assist in the promotion of this school event through local church bulletins, press releases for local newspapers and radio stations, and newspaper advertising. Organize volunteers for poster distribution. (Can all be done from home – church and newspaper contacts established.)

Banner and Signs

Update existing poster and signs and contact local municipalities regarding permits and placement of signs.

Father/Special person/Daughter Dance

We need a coordinator and committee members to plan and coordinate the dance scheduled for April 16, 2011.

Nurse's Office

We need a few people willing to be trained to assist the nurse during her absences. You do not need to have a nursing or medical background.

7th and 8th Grade Social Committee

Jeanne Reiche (215) 340-1353

Volunteers need to plan several social events and Career Day during Catholic Schools Week specifically for the 7th and 8th grade. We need a coordinator and several committee members to organize these events.

School Garden Committee

Coordinator needed!

If you enjoy gardening, volunteers are needed to assist in maintaining the beautiful gardens around the school throughout the year. Great activity for the whole family.

Talent Show

This is a fun event showcasing our students and their various talents. Need a coordinator and several people to organize the show scheduled for June 14, 2011.

Uniform Exchange

Lori Roche (215) 489-2536

Maintain inventory of uniforms turned in and provide service to families with uniform requests.

Community Service Committee

Jeanne Reiche (215) 340-1353

This committee will investigate and plan a variety of hands on community service projects for the children and families to participate in. The committee will also coordinate activities for Martin Luther King Day of Service.

Iron Pigs Baseball

A new event to OLMC to be scheduled in April.
More details to follow.

Fundraising

Cherie Roche (215) 348-5759
cheriefawn@comcast.net

Kids Stuff Books

Stephanie Berish (215) 230-0737
Coordinate this fundraiser with a letter to OLMC families and distribution of books. (September)

Ladies Shopping Night Chairpersons

Donna Swartz (215) 489-6140
Shelly McBryan (215) 348-9278
This event is one of OLMC's most popular and successful. Contact and coordinate vendors, organize and plan the event. Scheduled for Thursday, November 18th 7-10pm.

Ladies Shopping Night Committee

Assist chairpersons in coordinating this event

Box Tops

Annette Crovo (215) 794-0528
Margie Picone (267) 247-5161
Coordinate collection of "Box Tops for Education" through promotions and contests.

Harlem Wizards

Bea Allen (215) 766-9764
This is a 2nd time event for OLMC. The Harlem Wizards come to play against our very own parents and faculty of OLMC. A really fun night scheduled for October 1 at Lenape Middle School.

5K

Chairperson(s) and committee needed for this successful fundraiser for OLMC school. OLMC presently partners with the Doylestown Business Alliance in the Doylestown 5K, May 28, 2011, over the Memorial Day Weekend.

Chair(s) / Coordinators must be able to meet throughout the Spring with DBCA coordinator.

Bon Ton Community Day

Denise Oriente (215) 343-7650
Coordinator needed to work with Bon Ton to distribute and promote the Bon Ton Community Day coupon books through school. TWO EVENTS—November and April.

Craft Fair Co-Chairs

Maryellen Lott (215) 348-1505
Candace Huchko (215) 340-1078
Annette Crovo (215) 794-0528
Rose Lee (215) 297-9891
Patty Shragher (215-598-0744
Renee Steinbach (215) 345-5028
Keri Schmidt (215) 794-3284
Bea Allen (215) 766-9764
Christine Van Camp (215) 340-2993
Jennifer Lambert (215) 489-1877

Scheduled for November 6th & 7th, 2010, this is the 32nd year of this Doylestown tradition and one of the largest annual fundraisers for the school each year.

Craft Fair Committee

Organize and coordinate this annual event in the following areas. Attend committee meetings (Sept.-Nov.).

Bake Table

Co-ordinate bake table donations, student volunteers and sales during the Craft Fair weekend.